

DIAMOND JUBILEE 2012

Minutes of a meeting held at Honeywick House
on Monday, 4th April 2011 at 10.00am.

Present:	Camilla Carter	Chairman
	John Knight	Treasurer
	Carole Wyatt	Secretary
	Margaret Bowden	
	Ken Elliott	
	Moira Knight	
	Helen Parker	

1. Apologies

None

2. Minutes of the last meeting

Approved but not signed.

3. Matters Arising

Public Liability Insurance – **JK** liaising with Hadspen House insurers regarding cover and cost. Cover for children using the Bouncy Castle to be investigated as the Hire Company insurance appears to only cover equipment – **JK** to investigate further.

Temporary Event Notice – dependent upon person running the bar.

Risk Assessment - Jim Linden to be approached as experienced in this field **CC**

Loos – Yeovil Hire Company favoured – **HP** to check their loos at Yarlinton House.

Fireworks – **ACW** to contact Reuben Chappell who has a display licence for quotation for a 10 minute display.

4. Treasurer's Report

Cash balance in Bank £142.00

The Treasurer reported that Ken Elliott was now a cheque signatory in addition to himself, Prof. Charles Brook and Peter Wyatt. He is also now designated correspondent with the bank instead of Prof. Brook.

The first fundraising event will be a private Open Gardens Day at Honeywick House on Monday, 20th June for Dorset Gardeners followed by an Open Gardens afternoon on Saturday, 25th June again at Honeywick House. (See item 6 for details.)

5. Children's Committee

A number of people have been approached but have unfortunately declined to take on the job of organising this Committee. **HP** to sound out Nikki Atkins and **JK** to talk to the Perrett and Penny families. It was also decided to ask for volunteers to help organise the children's activities in the Parish Pump and Pitcombe News in the hope that a small Committee may emerge from this. **CC** to organise.

6. Open Garden Events

Monday 20th June – start 10.30am. coffee and biscuits to be served.

Saturday, 25th June 2.00 – 6.00pm.

Cost - £2.50 entry, children under 14 free

Cream teas - £3.50 including refill cups of tea.

Water Supply - **CC** to organise

Urn & Burco boiler, 2 large and 10 small tables and plastic chairs – **ACW** to organise

Cream teas – **MK** and **ACW** to organise. Scones to be home made - 2.25 to 2.5 ins. in diameter. Two per serving. **CC** to make 4 dozen, **ACW & MK** to produce remainder with help. **ACW** to order clotted cream and purchase raspberry/strawberry jam. Clearing tables and washing up – **MB** to help.

Cake Stall – **HP** to organise.

Car Parking & Entry – **JK** and **KE**

Raffle – 50p a ticket. Kathleen Apperly and Bidy Coghill Smith to be asked to sell tickets. 4 – 6 prizes to be acquired. **CC**

Advertising Cards – **CC** to organise

Notice re children's use of trampoline to be supervised and at own risk – **CC**

7. 50/50 Auction

Saturday 15th October – viewing 4.00 to 6.00pm Auction 6.00 to 8.00pm. **CC book hall.**

Auctioneer – **ACW** to ask Digby Wells.

Bar – **JK**

Registration of items – **JK** to be contact

Administration at event – Richard & Sarah Waller to be approached **JK**

Collection of larger items – Peter Wyatt & Gerald Spratling.

Delivery following purchase (donation to be made for service) – Peter Wyatt & Gerald Spratling

General – **ACW** to ask James Clark if Pitcombe News could publish dates of events arranged in the parish each month running up to the event.

8. Music for Diamond Jubilee

It was decided that Hambledon Hopsteps to be booked – **CC**

9. Caterers

To be discussed at next meeting.

10. Any other business

None.

11. Date of next meeting

This will be held on Wednesday, 15th June at 10.00am at Honeywick House.