

# *Pitcombe Parish*

## **Draft Minutes of Pitcombe Annual Parish Meeting held on Tuesday 10 May 2011 in Hadspen Village Hall**

**Present:** Councillor Jenny Elliot, Vice Chair of the Parish Council  
Mrs. Rosie Morgan, Clerk to Pitcombe Parish Council

**Residents of the parish: Councillors Mr. J. Knight, Mr. J. Clark, Mrs. C. Brook, Mr. N. Hartnell, Ms. C. Donald, Mr. T. Crane, Mrs. A. Groskop (County and District Councillor) and 2 members of the public**

**1. Opening remarks and welcome**

Councillor Elliott opened the meeting, welcomed those in attendance and thanked everyone for attending.

**2. To receive the minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2010.**

It was proposed and seconded that the minutes be approved as a true record.

**3. Report on the work of the Parish Council for the year April 2010 – March 2011**

Councillor Elliott then gave a short resume of the events of the year. See appendix A attached.

This was followed by a short report from the Clerk on the state of the Parish Council's finances. The report and statement of end of year accounts are attached at appendices B and C.

**4. The following motion was put before the meeting.**

Professor Brook moved that the meeting acknowledge the loyal service that Mrs. Elliott had given the Parish Council over the many years she had stood in office, and especially her steadfastness as Vice Chair to a succession of chairmen since 2003. A great thank you was given to her by all in attendance.

**5. Closure**

Councillor Elliott thanked everyone for attending and invited the elected Parish Councillors present to join the Parish Council table.

Mrs. R.J. Morgan  
Clerk to Pitcombe Parish Council  
May 14<sup>th</sup> 2011

## **Report from the Parish Clerk for Financial Year 2010/11**

The Parish Clerk reported that Pitcombe Parish Council were now back on track. There was now a solid reserve of £2500.00 to cover unforeseen financial emergencies. An underspend due to bills coming in under budget allowed for the purchase of an additional 2 salt/grit bins for the parish and No Entry road signs being ordered for Lancombe Lane with the help of a District Council Grant.

See End of Year Accounts attached.

The recent Internal Audit confirmed that all regulations were in order and up to date, all processes needed in place and working and the External Audit papers had been submitted to Moore Stephens in Bath for their final approval.

The Parish Council now banked with Barclays Bank in Castle Cary. This now included an interest bearing account directly linked to the working current account. This made banking transactions much easier to implement and gave the Parish Council a small amount of interest for monies held.

Rosie Morgan  
Clerk to Pitcombe Parish Council