

DRAFT MINUTES SUBJECT TO CONFIRMATION

Pitcombe Parish Council

**Minutes of the Annual Meeting of Pitcombe Parish Council held in
The Village Hall, Hadspen, on Tuesday 15 May 2007 at 7.30 pm**

Present: Councillors: Beech, Carter, Elliott, Hartnell, Jury, Taylor, Whittaker
In the Chair: Councillor Elliott/Councillor Taylor

1. Acceptance of Office

Cllr Elliott opened the meeting and welcomed the new Councillors who signed their Acceptance of Office witnessed by the Clerk.

2. Election of Chairman for the year 2007-2008

It was proposed and seconded that Cllr Mike Taylor be appointed as Chairman. Cllr Taylor signed the form of Acceptance of Office as Chairman witnessed by the Clerk.

3. Election of Vice-Chairman for the year 2007-2008

It was proposed and seconded that Cllr Jenny Elliott be appointed as Vice-Chairman. Cllr Elliott signed the form of Acceptance of Office as Vice Chairman witnessed by the Clerk.

4. Minutes of the Meeting held on 10 April 2007

It was agreed that the minutes of the meeting held on 10 April 2007 be adopted as a true and accurate record.

5. Apologies for absence

Apologies were received from District Councillor Felton and PC Sara Stephenson.

6. Registration of Interests

New Councillors were issued with the registration document and asked to complete by the date of the next Parish Council Meeting.

7. Model Code of Conduct

The Clerk issued copies of Statutory Instrument No. 1159 (Model Code of Conduct) to the Council. A resolution adopting the new revised code will take place at a future meeting.

8. Portfolio Holders

Portfolios were agreed as follows:

DRAFT MINUTES SUBJECT TO CONFIRMATION

Cllr Taylor	Tel: 01963 351863	Chairman, Finance, PR
Cllr Mike Beech	Tel: 01749 812335	*
Cllr Camilla Carter	Tel: 01963 351106	Parish Footpaths
Cllr Jenny Elliott	Tel: 01963 350999	Environmental, Primary Healthcare
Cllr Neville Hartnell	Tel: 01749 812996	*
Cllr David Jury	Tel: 01749 812149	Highways
Cllr Ann Whittaker	Tel: 01963 359222	Parish Tidiness, Litter, grass cutting

* To be allocated

Mr Martin Jennings agreed to continue as Pitcombe Tree Warden.

9. **Banking Mandate**

It was agreed that Councillors Taylor and Beech be appointed as signatories for the Parish Council current account and a revised mandate form was completed.

10. **Training**

The Clerk advised on New Councillor Training and issued a programme of events to all Councillors.

11. **Accounts for Payment**

It was proposed and seconded that the following accounts be approved for payment:

Allianz Cornhill	Insurance 2007-2008	£308.89
Mrs J Linden	Admin costs – postage	£5.52
Mrs J Linden	Clerk's salary for April 2007	£139.27

12. **Meeting Dates for 2007-2008**

The new council agreed to meet on the second Tuesday of each month at 7.30 pm.

The Clerk advised that Councillors meet before the next Parish Council meeting to consider Planning Proposals. A meeting was arranged for 22 May 2007.

13. **Any Other Business**

Cllr Elliott reported that she has been in contact with James Myer regarding the mound of soil at Priddles Hill. The clerk informed Cllr Elliott that a Planning Consultation had now been received in respect of this.

Cllr Jury reported that the barrier at Sheepwash Gritting Store looked insecure and was empty of grit. He undertook to contact the Council regarding security of the site.

Cllr Carter gave an update on usage, condition and categorisation of parish footpaths which she had prepared for a council survey.

Cllr Taylor acknowledged the clearance work on BT overhead lines at Honeywick stating that noise problems on telephone lines is still being experienced. He urged residents to continue to report this to BT as a fault.

DRAFT MINUTES SUBJECT TO CONFIRMATION

14. Public Participation

At this point the Chairman invited the public to speak.

Mr Jennings, Tree Warden reported that a hazardous dead tree on the main road opposite the Boarding House at Pitcombe Rock, was due to be felled the next day.

Mr Iain Bell commented on a rotten wooden handrail on Pitcombe Bridge over the River Pitt which required attention. **Cllr Jury** undertook to contact Highways regarding this matter.

15. Items for the Next Agenda

All items to the Parish Clerk by 1 June 2007.

Date of next Parish Council Meeting 12 June 2007

The meeting closed at 8.10 pm

Members of the Council considered the matters in the exercise of their functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability): Crime and Disorder, Health and Safety and Human Rights