

Pitcombe Parish Council

30 July 2003

**Minutes of the Meeting of Pitcombe Parish Council held in Hadspen Village Hall on
Monday 12th May 2003.**

Present: Cllrs. Bell, Brook, Elliott, Holt, O'Leary, Smith, Taylor.

In attendance: County Councillor Tim Carroll, District Councillor Alexandria Winder.

In the chair: Cllr Taylor (for item 1)

- 1 To elect a Chairman and Vice Chairman for the year 2003-2004.
 - 1.1 For the position of Chairman, Cllr Brook was proposed by Cllr Elliott, seconded by Cllr Smith. There being no other nominations, Cllr Brook was appointed, and took the chair.
 - 1.2 For the position of Vice-Chairman, Cllr Smith was proposed by Cllr Elliott, seconded by Cllr Holt. There being no other nominations, Cllr Smith was appointed.
- 2 To agree the mode of operation of the Council for the year.

The Chairman proposed that Councillors should adopt 'portfolios', or areas of interest, and should be the first point of contact for residents. It was proposed that Planning Applications, being one topic of major interest to all, should be the responsibility of the whole council, rather than being referred to a committee.

The following portfolios were agreed:
Cllr Holt: Traffic and Roads; Young people
Cllr Elliott: Environment, Health
Cllr O'Leary: Litter
Cllr Taylor: Footpaths, Trees, CPRE
Cllr Smith: SALC, Slurry Pit, Slurry spreading, Flooding
Cllr Brook: Liaison with District Council, Publicity, Finance.
Cllr Bell to consider Crime, Emergency Planning.

It was proposed that to meet planning timetables, meetings of the council should be arranged at monthly intervals, rather than two-monthly, as at present, with additional special meetings arranged for Planning, as required.

It was agreed that meetings would be held on Tuesday evenings at 7.00 p.m. on the following dates:
2003: 10 June 8 July 12 August 9 September 14 October
11 November 9 December
2004: 13 January 10 February 9 March 13 April 11 May (Annual Meeting).
- 3 To receive Declarations of Acceptance of Office from Councillors and Chairman.

Declarations received and witnessed by the Proper Officer.
- 4 To approve the minutes of the Meeting held on 10th March 2003.

Minutes **Approved**.

5 Matters arising from the minutes.

1.3 C125 Speed Limits. Colin Fletcher (WS Atkins) hoped to make proposals within the next two weeks.

1.4 The extra road signs had been installed near to Cole Farm Barn.

6 To receive Apologies for Absence.

None.

7 To receive Declarations of Interest.

None.

8 Public Participation.

In connection with road safety and vehicle speed, the bend by Plaishett's House was said to be dangerous. The road signs were not facing the right direction. To be raised with WS Atkins: *Cllr Holt*.

9 To approve a Bank Mandate

Following the changes in Council membership, the bank mandate needed amendment. Barclays now accept a maximum of four signatories.

It was **agreed** to re-appoint Barclays Bank as bankers to the Council, to accept the terms of the Barclays Customer Agreement and to appoint Cllrs Bell, Brook, Elliott and Smith to sign cheques for the Council, any two signatories being required. (*Financial Reg. 5.3*)

1 Items deferred from March meeting

1.1 Emergency Planning

The Clerk reminded the Council that the County Council had previously maintained a list of parish contacts for emergency planning purposes. The County Council was no longer able to do this, and suggested that this should be reviewed by parish councils. To be considered: *Cllr Bell*

1.2 Parish Footpaths Officer.

Cllr Taylor appointed.

11 Grasscutting at Ludwell's Elm

Cllr O'Leary to consider how this could be achieved.

12 Travellers in Ridge Lane

A bus used as a caravan is parked on Ridge (Rodge?) Lane. Dogs belonging to the occupants cause a nuisance. To be followed up: *Cllr Elliott*.

It was reported that the Sheepwash grit store was empty, and the earth bund was not very secure. Referred to Cllr Carroll.

13 To approve the Accounts for the year to 31 March 2002.

The annual accounts were **approved** (see Appendix)

14 To approve accounts to be paid.

The following accounts were **approved** for payment:

1.3	M J Millican	Salary and expenses, Mar-Apr 2003	£158.12
1.4	SALC	Affiliation Fee	£67.20
1.5	Cornhill Insurance	Annual Premium	£209.21

2 Correspondence.

2.1 SSDC Sustainable Development

2.2 CVS Various information

2.3 Moores Stephens Audit for year ended 31 March 2003

- 2.4 SSDC Tree Talk (To Cllr Taylor)
- 2.5 Safety Camera Partnership News Sheets (To Cllr Bell)
- 2.6 Som. Rural Youth Partnership Newsletter
- 2.7 Countryside Agency Guidance for Parish Plans (To Cllr Brook)
- 2.8 CPRE Airport
- Expansion Rural
- Matters, Planning Update 'Somerset
- Matters' (To Cllr Taylor)
- 2.9 SSDC Rights of Way Officer
- 2.10 Victim Support Services
- 2.11 Millennium People Group
- 2.12 DEFRA 'Quality' Parish Council initiative (To Cllr Brook)
- 2.13 WS Atkins Temporary closure of Lime Kiln Lane
- 2.14 Safer South Somerset Partnership Information on neighbourhood Watch (To Cllr Bell)
- 2.15 Som & Dorset Air Ambulance Appeal for grant
- 2.16 Avon & Som Police Crime Reduction figures
- 2.17 Sth Som. PCT Briefing on Patient & Public Involvement
- 2.18 SALC New Councillor Training
- 2.19 SSDC Historic Building Owners' Newsletter
- 2.20 SALC Minutes, Agenda (10 June) (To Cllr Smith)

15 Any Other Business.

- 2.21 Notice boards: The supports for the notice board on Ludwells Elm had rotted through. It was suggested that any replacement should be sited in Cole, near Old Station Lane. If Cllr Bell was unable to repair the board, Cllr Smith would enquire about a replacement. The notice board in Hadspen was also close to requiring replacement. Cllr Bell would be responsible for posting Council information on the Pitcombe board, Cllr Smith at Cole, and Cllr Elliott at Hadspen.